



Regular Programs

STUDENT TRANSPORTATION APPLICATION 2017 – 2018

Please note - Garden City is the contracted bus company providing the service. For any inquiries, contact the SD61 Transportation Coordinator, Janis Walker: Telephone, 250-519-2105 FAX, 250- 519-2109 email, jwalker@sd61.bc.ca

STUDENT INFORMATION: *(to be completed by parent/guardian and returned to the school)*

Student Name: _____ Birth Date: _____

Student Address/Postal Code: _____ **(*please attach proof of residency)**

Parent/Guardian Name(s): _____
(Please specify relationship if not Parents)

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Email: _____

Emergency Contact: (other than Parent/Guardian)

Name: _____ Phone: _____

***A copy of a current BC Hydro or Home Internet/Cable bill is now required**

MEDICAL ALERTS:

Approximately how often does your child ride the bus? FULL TIME ☐ AM only ☐ PM only ☐

Other ☐ Approximately how many times per week?: _____

Please read and sign the Safe Behavior Guidelines on the reverse

SCHOOL INFORMATION: *(to be completed by the school and sent to Transportation Coordinator)*

17/18 Attending School: _____ Student ID: _____
(Student must reside in school catchment)

17/18 Grade: _____

Principal's Signature: _____ Date: _____

Please forward completed copy of application forms to Transportation at Victor School
Telephone: 250-519-2105 Fax: 250-519-2109 email: jwalker@sd61.bc.ca

Transportation Department Use Only:

Distance _____ km

☐ Approved ☐ Not Approved Reason: _____

Date Pass sent to school: _____ Route #: _____

Date Cancelled: _____ Reason: _____

Bused last school year: ☐ Yes ☐ No

Notes: _____ ☐ Database

SCHOOL BUS TRANSPORTATION

- Students will be required to show a valid bus pass when boarding the school bus or requested by driver.
- Students should be ready to board the bus **five minutes prior** to the scheduled pick up time.
- Parents/guardians are responsible for ensuring their child travels safely to and from the designated stop.
- Drivers are not authorized to make changes to the route/times.

To resolve any issues/difficulties experienced by the student while riding the bus, parents may contact their School Principal or the Transportation Coordinator.

Safe Behaviour Guidelines – Riding the School Bus is a Privilege.

The purpose of these guidelines and the reporting process is to ensure the safety of all students and drivers on the school buses. School Principals are responsible for ensuring students and parents are aware of these guidelines and the consequences for unsafe behaviour.

The driver will first verbally request that a student refrain from unsafe behaviour. If the student does not respond to the request, a **School Bus Incident Report** will be issued for:

- actions which significantly distract the driver
- actions which cause harm to other students/driver
- failure to remain safely seated while the bus is in motion
- any other conduct which would not be permitted in the classroom

- * *Conduct such as assaulting the driver or other students will result in an immediate and indefinite period of suspension of bus privileges. In cases of vandalism to buses, parents may be invoiced for repair costs.*
- * *School Bus Incident Reports are sent to the Transportation Coordinator, who then sends to the School Principal.*

Freedom of Information and Protection of Privacy Act: The information on this form is collected under the authority of the School Act, Section 13, and will be kept secure and confidential in accordance with the Freedom of Information and Protection of Privacy Act. It will be used for the purpose of establishing eligibility and implementing arrangements for district Student Transportation Services. Certain information will also be supplied to the Contractor providing transportation services to be used for arranging transportation and for emergency situations. If you have any questions on the collection and use of this information, please contact the Transportation Coordinator at: 250-519-2105.

**I have read this information and understand these guidelines.
(Ask school for a copy of this form for your records)**

Parent/Guardian Signature

Date