

DRAFT - Spectrum Parent Advisory Council (PAC)

MEETING MINUTES

Tuesday, May 12, 2026 @ 6:30PM

Meeting called to order at 6:30PM

Attendees: Aaron Norris, Kindree Draper, Christine Surr ridge, Janice Mangano, Anna Warhurst, Serena Samra, Nicole,

1. Introductions

2. Review and Approve draft April Meeting Minutes and May Agenda

- Motion to approve April 14, 2026 meeting minutes by Janice; seconded by Nicole
- Motion to approve May 12, 2026 meeting agenda by Janice; seconded by Nicole

3. Principal / Admin Report

- Successful Grad bottle drive
- Athletics season wrapping up: updates on different sports
- Upcoming events: Grade 8 Transition (dismissal at noon), Pro-D, final concerts, Lip Dub! Lots of Grad events, and wrapping up with June events
- Staffing update: overview of staff changes and retirements
- Facilities update: turf is on target for September, new dishwasher to be installed, section of roof replacement, applied for Annual Facilities Grant (AFG) to replace third floor windows
- Cellphone update: boxes have been ordered for approximately \$2,000 – PAC provided funds covering roughly 75% of cost; finalizing protocols
- Literacy goal: Improve literacy outcomes for all students by strengthening reading comprehension, course-specific vocabulary, and written communication across all subject areas, using targeted supports and Universal Design for Learning (UDL) strategies to ensure equitable access and success for all learners.
- 2026-27 Calendar: school calendar is being finalized
- [2028/2029 school year](#) has been posted to the district website
 - Please review. Feedback can be submitted by email to community@sd61.bc.ca by Wednesday, May 20, 2026 at noon.
- Informal Reporting: review of two options by staff

4. Planning for Staff Appreciation

- Retirement gift: \$50 allocated
- June 09: PAC to provide Hazel's ice cream for the staff appreciation – update on cost will be shared by Kindree

5. Nominations for Spectrum PAC Executive Positions

- Nicole: Motion to nominate the following slate of candidates for 2026/27 PAC Executive
 - Chair: Kindree Draper
 - Vice Chair: Christine Surr ridge
 - Treasurer: Janice Mangano
 - Secretary: Serena Samra
 - VCPAC Representative: vacant

6. Financial Update

- Account Balances:
 - General Account: \$1,534.88
 - Gaming Account: \$8,984.63
- Recap Account Activity:

- Reminder to staff to finalize expenses and submit receipts for end of school term
- PAC continuing to collaborate with Grad committee for 50:50 draw
- \$75.01 reimbursement complete from Grad Committee to Gaming Account for 2025 banking fees
- \$125.98 reimbursement complete Career Life Showcase in 2024/25

7. VCPAC Update

- None

8. Questions / Comments

- None

9. Meeting Adjourned

- Serena motioned to adjourn meeting at 7:14PM; seconded by Nicole
- Next Meeting is the Annual General Meeting: June 09 @ 6:30PM in the Library

DRAFT